



Waroona
Community
Resource
Centre

PO Box 314, 10 Henning St WAROONA WA 6215
P: 08 9733 3011 F: 09 9733 3022
E: reception@waroonacrc.com.au
www.waroonacrc.com.au

Waroona Community Resource Centre Inc.

Application for Hire of General Equipment

I _____ of _____

telephone no: _____ hereby make application to hire equipment as detailed below on

_____ the _____ day of _____ 20__

and will return the equipment on

_____ the _____ day of _____ 20__

Equipment	Required	Cost per day (9am-4pm)	Deposit – CASH ONLY	Total
Urn		\$10.00	\$50.00	
Pull Up Screen		\$20.00	\$50.00	
Guillotine		\$10.00	\$20.00	
Projector				
Late Fee				

Total paid

NOTE:

- The hirer is to be responsible for any breakages or damages to property and the replacement of any missing items, these must be reported to the Centre reception on return of equipment. If not reported and found to be missing/damaged by Centre staff, an appropriate amount will be deducted from bond with any further charges incurred billed to the hirer.
- **A Late Fee of \$50 will apply if not returned as specified**
- **Deposit will not be refunded if item/s are not returned as specified**



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ACCEPTANCE OF CONDITIONS OF HIRE OF GENERAL EQUIPMENT

I have read and agree to abide by the conditions and instructions and confirm that I have received a copy of these conditions.

Signed _____ Dated _____

OFFICE USE ONLY – EQUIPMENT RETURNED

Centre equipment as detailed was returned in the same condition as hired:

Signed: Date:

Refund:.....

Notes: